

North Tyneside Health & Wellbeing Board Report

Date: 11 November 2021

**Title: Pharmaceutical
Needs Assessment**

Report from: North Tyneside Council

Responsible officer: Wendy Burke, Director of Public Health (0191) 643 8073
Lesley Young Murphy Chief Operating
Officer North Tyneside CCG

Report authors: Rachel Nicholson, Senior Public Health
Manager, NTC
Steve Rundle, Head of Planning and
Commissioning, NTCCG
Suzy Cooke, Public Health Specialty
Registrar, NTC

1. Purpose:

The purpose of the report is to identify and agree the process for the Health and Wellbeing Board to publish an updated Pharmaceutical Needs Assessment (PNA) by 1 October 2022 in line with the statutory requirements.

2. Recommendation(s):

The Board is recommended to:

- a) Agree the process for reviewing, updating and publishing the PNA for the deadline of 1st October 2022 as set out in the implementation plan.
- b) Agree the membership of the steering group.

3. Policy Framework

There is a statutory duty under the Health and Social Care Act 2012 for Health and Wellbeing Boards to undertake a PNA. On 1st April 2013, Health and Wellbeing Boards of every local authority in England were required to develop a PNA for the first time and ensure that it was published by 1st April 2015. The PNA must be reviewed every 3 years. The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 sets out the legislative basis for developing the PNAs.

The last PNA was published in North Tyneside on 1st April 2018. PNAs must be completely reviewed at least every three years and was therefore due to be renewed and published no later than 1 April 2021. However, the Department of Health and Social care (DHSC) announced on 21 May 2020 a suspension of publishing PNAs, from April 2021 until April 2022 due to the COVID-19 pandemic. A further 6 month extension was then granted by DHSC to 1st October 2022.

The development of a PNA is a separate duty to that of developing a Joint Strategic Needs Assessment. PNAs inform commissioning decisions by local authorities, NHS England and by Clinical Commissioning Groups (CCGs).

4. Information:

The purpose of a PNA is:

- To determine if there are enough community pharmacies to meet the needs of the population of North Tyneside. NHS England uses the PNA to determine applications to open new pharmacies in the Local Authority area.
- To act as a guide for commissioners to determine services which could be delivered by community pharmacies to meet the identified health needs of the population.

An implementation plan has been developed to review and update the PNA, including a plan for consultation in line with statutory guidance and in advance of the Health and Wellbeing Board agreeing the final version to be published by 1st October 2022. The plan is set out in Appendix 1 and will be implemented by a steering group.

The Director of Public Health and the Chief Operating Officer of CCG have agreed that the key partners of the steering group will comprise of representatives from the following organisations in keeping with national guidance:

- North Tyneside CCG - Commissioning and pharmaceutical leads
- North of Tyne Local Pharmaceutical Committee
- North Tyneside Healthwatch
- North Tyneside Council (Public Health, Communications and Engagement)

The steering group membership is set out in Appendix 2.

NHS England and NHS Improvement will be facilitating a meeting for PNA authors to share approaches and table queries.

5. Appendices:

Appendix 1 – Implementation Plan

Appendix 2 – Steering Group

6. Contact officers:

Steve Rundle, Head of Planning & Commissioning, NTCCG

Rachel Nicholson, Senior Public Health Manager, NTC

Suzy Cooke, Public Health Specialty Registrar, NTC

7. Background information:

The following background documents have been used in the compilation of this report and are available from the author:

The NHS Pharmacy Regulations 2013, updated the 5th December 2016

8. Finance and other resources

The costs will be met from within current resources.

9. Legal

The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for this report.

10. Consultation/community engagement

The PNA must be developed in consultation with a range of stakeholders. In keeping with the NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations (2013). The following stakeholders were consulted in the production of the existing PNA and will be consulted again:

- North of Tyne Local Pharmaceutical Committee
- TyneHealth Ltd - GP Federation
- North Tyneside Clinical Commissioning Group (NTCCG)
- All persons on the pharmaceutical lists
- North Tyneside Healthwatch
- Northumbria Healthcare NHS Foundation Trust, Newcastle Upon Tyne Hospitals NHS Foundation Trust, and Northumberland, Tyne and Wear NHS Foundation Trust
- Newcastle and North Tyneside Local Medical Committee (LMC)
- All North Tyneside GP practices
- NHSE
- Neighbouring HWBs in Newcastle, Northumberland and South Tyneside
- VODA (Voluntary Organisations Development Agency)
- NHS NTCCG Patient Forum
- North Tyneside Council Residents' Panel

11. Human rights

There are no human rights implications directly arising from this report.

12. Equalities and diversity

The PNA identifies the health needs of the local population including issues around access to pharmacy services, inequities in health experience and other inequalities experienced by specific groups in the population. During the public engagement process, it will be important to engage hard-to-reach groups and those with protected characteristics.

13. Risk management

Statutory obligations are failed to be achieved, if the PNA is not published by 1st October 2022.

14. Crime and disorder

There are no crime and disorder implications directly arising from this report.

SIGN OFF

Chair/Deputy Chair of the Board

Director of Public Health

Director of Children's and Adult Services

Director of Healthwatch North Tyneside

CCG Chief Officer

Director of Resources

Director of Law & Governance

**Pharmaceutical Needs Assessment 2022
Implementation Plan**

| Date | Task | Lead | Purpose | Comments |
|----------------------|---|--|---|---|
| Nov 2021 | Set up steering group members contacted (Appendix 2 – steering group members) Two meetings to guide | Rachel Nicholson (RN) and Suzy Cooke (SC) | To oversee the process of reviewing updating and publishing the PNA Book Nov/Dec and May/June 2022 meetings | To agree the process, timeline and chair of steering group Steering group to agree a draft PNA by mid-June 2022 |
| Nov/Dec 2021 | Gather health and demographic data | RN, SC, Steve Rundle (SR), Neil Frankland (NF) | Gather and analyse health and demographic data. | Highways, planning, transport and any developments will need to be taken account of. |
| Dec 2021 /Jan 2022 | Updated pharmacy lists | NHSE/I and LPC reps | To gather latest lists of pharmacies | |
| Dec 2021 /Jan 2022 | Develop, agree and disseminate a Pharmacy Questionnaire to all contractors and a public questionnaire | RN SC LPC rep HWNT rep | To gather information on the nature of services provided by every Pharmacy in North Tyneside. Disseminate on PharmOutcomes Public: gather info on how people access services. Support from Health Watch and Comms to engage hard-to-reach groups and those with protected characteristics | 2-week deadline for Pharmacies to complete followed by a mop up of non-responders. 4-weeks for public Q. Support will be required from Policy, Performance and Intelligence (PPI) Team |
| Feb 2022 | Analyse questionnaire and map services | NTC Policy Performance and Intelligence Team | To identify and display the range of services provided by pharmacies across the borough | Support will be required from Policy, Performance and Intelligence (PPI) Team |
| March – end May 2022 | Prepare draft PNA | RN and SC | To ensure there is sufficient time for the required consultation period of 60 days | Deadline: June HWBB meeting |

| Date | Task | Lead | Purpose | Comments |
|----------------------------|---|---------------|--|--|
| Mid-June 2022 | HWB to agree first draft PNA and consultation process for stakeholder and patients | SR RN SC | To allow consultation period to commence | Agree who consulting with and why |
| Mid-June- mid Aug 2022 | 60-day consultation period with stakeholders and patients | RN and SC | Consultation with key stakeholders/patients and presentation to Adult Social Care and Health and Wellbeing Sub Committee | Contact key stakeholders with the link to the draft document on the Council website invite comments or amendments via a single email contact |
| Aug/Sept 2022 | Revise PNA and produce a final draft | TBC | Revise PNA following consultation period taking account of comments and proposed amendments | |
| 15 th Sept 2022 | Present final draft to HWBB | RN, SC and SR | Final draft of PNA to be agreed by the Board | |
| 1 October 2022 | PNA published and valid for 3 years | RN | PNA available on Council website | |

Suggested Steering Group Members

- Chair – Rachel Nicholson Senior Manager Public Health, NTC
- Coordinator – Suzy Cooke Public Health Specialty Registrar, NTC
- CCG Commissioning – Steve Rundle Head of Planning and Commissioning, NTCCG
- CCG Pharmacist – Neil Frankland, Medicines Optimisation Pharmacist, NECS
- NTC Commissioning - Oonagh Mallon Commissioning Manager, NTC
- Health Watch – Paul Jones Director, NTHW
- Local Pharmaceutical Committee – Ann Gunning Community Pharmacy Lead, NoT LPC
- NTC Communications – Laurie Watts Communication Manager, NTC