

## Annual Council Meeting – 20 May 2021

### Membership of the Cabinet and responsibility for functions

This document sets out the Cabinet membership, the portfolios of each member of the Cabinet and their key areas of responsibility.

#### The Cabinet

The Cabinet will consist of 9 Councillors and the Elected Mayor, as shown below.

<b>Cabinet Member</b>	<b>Cabinet Portfolio</b>	<b>Key Areas of Responsibility</b>
Norma Redfearn	Elected Mayor	Overall Strategic Policy Direction National and Regional Engagement Leadership within the North of Tyne Combined Authority Devolution Leadership of the North Tyneside Strategic Partnership Law and Democracy
Councillor Carl Johnson	Deputy Mayor	Delivery and presentation of Strategic Policy Direction Regeneration and Economic Development Corporate Strategy (including Customer Service and the Engie Partnership) Planning and Strategic Transport Delivery of the Investment Programme
Councillor Martin Rankin	Cabinet Member responsible for Finance and Resources	Finance, ICT and HR Audit, Assurance and Risk Asset and Property Management Procurement and Supply Chain (including the Capita and Engie Partnerships) Delivery of the Investment Programme

<b>Cabinet Member</b>	<b>Cabinet Portfolio</b>	<b>Key Areas of Responsibility</b>
Councillor Anthony McMullen	Cabinet Member responsible for Adult Social Care	Adult Social Care and Safeguarding Carers Champion Older People's Champion
Councillor Sarah Day	Cabinet Member responsible for Culture, Sport and Leisure	Culture, Tourism and Events Leisure and Sport
Councillor Karen Clark	Cabinet Member responsible for Public Health and Wellbeing	Health and Wellbeing Joint Strategic Needs Assessment and Health and Wellbeing Strategy Public Health Tackling Inequalities
Councillor Steve Cox	Cabinet Member responsible for Housing	Housing Strategy Housing Management Housing Investment Affordable Homes Programme
Councillor Sandra Graham	Cabinet Member responsible for Environment	A Green North Tyneside Waste Management Environmental and Local Transport Services (including roads, pavements, parking, and the Capita Partnership) Cycling Champion
Councillor Carole Burdis	Cabinet Member responsible for Community Safety and Public Protection	Community Safety and Tackling Anti-Social Behaviour Public Protection (including Capita Partnership) Emergency Planning and Business Continuity
Councillor Peter Earley	Cabinet Member responsible for Children, Young People and Learning	Children, Young People and Learning Safeguarding Employment and Skills

## **Delegation of Executive Decision Making to Cabinet Members**

I have agreed to delegate the following decisions to Cabinet Members in 2021/22:

- a) approving the Authority's response to government consultation papers;
- b) approval of service specific plans;
- c) debt write off up to £50,000 in relation to Council Tax, Business Rates, Sundry Debts and Housing Benefit Overpayments (Cabinet Member with responsibility for Finance and Resources);
- d) to approve responses to regional strategies that impact on the Borough;
- e) to determine Traffic Regulation Orders where any objections are not withdrawn (Cabinet Member with responsibility for Environment);
- f) to consider any representations received in relation to the proposed construction of road humps and thereafter determine if road humps should be installed (Cabinet Member with responsibility for Environment);
- g) to consider any representations received in relation to proposals to establish a pedestrian crossing and thereafter determine if a pedestrian crossing should be established (Cabinet Member with responsibility for Environment);
- h) to approve any proposals directly related to the delivery of objectives in the approved Our North Tyneside Plan;
- i) to approve the Member Development Programme (Cabinet Member with responsibility for Finance and Resources);
- j) to consider any applications received for discretionary relief for Council Tax or Business Rates, considered only when exceptional circumstances apply, as set out in the Policy for the awarding of local taxation discretionary relief (Cabinet Member with responsibility for Finance and Resources);
- k) debt write off between £3,000 and £50,000 in respect of current and former Council house tenant arrears and write off of credit balances between £3,000 and £10,000 associated with untraceable former tenants (Cabinet Member with responsibility for Housing); and
- l) to approve the appointment of representatives to serve on those outside bodies that exercise executive functions (Elected Mayor).

Executive decision making on other matters not listed above will, except in exceptional (urgent) circumstances, be taken by Cabinet collectively.

Any decisions taken by Cabinet Members will have to comply with many of the same good governance requirements that will apply to collective decision-making by Cabinet, namely:

- Publication on the Forward Plan
- Presentation of a written report to the Cabinet Member - the report to be in the same format as current Cabinet reports including reference to legal and financial implications background papers, etc.
- Publication of a record of the decision and availability for call in within specific deadlines.

**Norma Redfearn, Elected Mayor**

**20 May 2021**