

# North Tyneside Council

## Report to Audit Committee

### Date: 29 May 2024

Annual Governance  
Statement Update  
2023/24

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**Report from Service:** Finance

**Report Author:** Jon Ritchie, Director of Resources (Tel: 0191 643 5701)

**Wards affected:** All

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## PART 1

### 1.1 Purpose:

- 1.1.1 The Annual Governance Statement (AGS) explains how the Authority delivers good governance and reviews the effectiveness of these arrangements. It also meets the requirements of regulation 6(1)(a) of the Accounts & Audit Regulations 2015 which require the Authority to publish an AGS.
- 1.1.2 The purpose of this report is to provide an update to the Audit Committee of the review of the Authority's system of internal control which will be reflected in the AGS. The review will assist the Audit Committee in considering the effectiveness of the Authority's arrangements for the governance of its affairs, including arrangements for management of risks and systems for internal control.

### 1.2 Recommendation(s):

- 1.2.1 It is recommended that the:
- (a) Audit Committee note the outcome of the review of the Authority's system of internal control;
  - (b) Audit Committee consider the draft AGS (to follow) and approve that it accompanies the draft Statement of Accounts for 2023/24; and

- (c) Audit Committee note the actions proposed in the AGS relating to any governance issues identified and make suggestions about including additional items if considered necessary.

### **1.3 Forward plan:**

- 1.3.1 This report is included within the annual workplan for the Audit Committee.

### **1.4 Council plan and policy framework:**

- 1.4.1 The AGS covers all the service responsibilities as identified within the Council Plan.

### **1.5 Information:**

- 1.5.1 Regulation 6(1)(a) of the Accounts and Audit Regulations 2015 requires audited bodies to conduct a review at least once a year of the effectiveness of its internal controls and produce an AGS. Good governance is fundamental to the proper running of the Authority. It enables an authority to pursue its vision effectively as well as underpinning that vision with control and management of risk. The arrangements in place must be proportionate to the risks and are acknowledged as being the responsibility of each authority in its area of operation. The process of preparing the AGS should add value to the effectiveness of the corporate governance and internal control framework.
- 1.5.2 The AGS has been compiled using a governance framework produced by the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE). CIPFA originally published the framework 'Delivering Good Governance in Local Government' in association with SOLACE in 2007. CIPFA and SOLACE subsequently reviewed the framework to ensure that it remains fit for purpose and a revised edition was published in spring 2016. The framework builds on the existing one and details the principles that should underpin the governance of a local authority. The framework is based on seven core principles that feed into the AGS together with examples of the evidence supporting the principals in practice within the Authority.
- 1.5.3 The Chief Executive, Assistant Chief Executive, and each of the Directors of Service have been involved in populating the AGS with the evidence supporting how the principals are met within the Authority. The key documents/functions that have been reviewed as part of the compilation of

the AGS together with an overview of the process are outlined in Appendix A. The AGS outlines the outcome of the review of the effectiveness of internal control and identifies areas that have been highlighted as requiring continuous monitoring to ensure that they do not become significant governance issues in the future.

- 1.5.4 The risk management update, included in the agenda for this meeting, sets out the current corporate risks being managed and monitored, and for the purpose of completeness should be considered alongside this report. This process evidences an important part of the Authority's governance framework.
- 1.5.5 The AGS is a currently in draft form based on the information and evidence available as at the date of this meeting and will be provided for consideration in advance of the meeting. The draft financial statements for 2023/24, including the AGS, will be published on the Authority's website.

## **1.6 Decision options:**

The options available are:

- (a) To accept the recommendations made in section 1.2.1; or
- (b) To reject the recommendations made within this report.

## **1.7 Reasons for recommended option:**

The production of the Annual Governance Statement is a requirement of the Accounts and Audit Regulations 2015.

## **1.8 Appendices:**

Appendix A – Annual Governance Statement Framework  
Appendix B – Draft Annual Governance Statement (To follow)

## **1.9 Contact officers:**

Jon Ritchie – Director of Resources – Tel: 0191 643 5701  
David Dunford – Senior Business Partner – Tel: 0191 643 7027  
David Mason, Head of Finance, Tel 643 3293

## **1.10 Background information:**

The following background papers and reports have been used in the compilation of this report and are available for inspection at the offices of the author:

- (a) Annual Governance Statement 2023/24
- (b) 'Delivering Good Governance in Local Government' 2016 Edition (CIPFA)
- (c) 'Delivering Good Governance in Local Government: Guidance Notes' 2016 Edition (CIPFA)
- (d) 'The Role of the Chief Finance Officer' 2016 Edition (CIPFA)

## **PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING**

### **2.1 Finance and other resources**

There are no financial implications as a result of the recommendations within this report.

### **2.2 Legal**

The Annual Governance Statement is produced annually in accordance with regulation 6(1)(a) of the Accounts and Audit Regulations 2015.

### **2.3 Consultation / community engagement**

The Chief Executive, Assistant Chief Executive, and all Directors of Service have been consulted.

### **2.4 Human rights**

There are no Human Rights implications as a result of the recommendations in this report.

### **2.5 Equalities and diversity**

There are no Equalities and Diversity implications as a result of the recommendations in this report.

## **2.6 Risk management**

The annual review of the system of internal control will cover all controls, including the arrangements in place for Risk Management within the Authority.

## **2.7 Crime and disorder**

There are no crime and disorder implications as a result of the recommendations in this report.

## **2.8 Environment and sustainability**

There are no environment and sustainability implications as a result of the recommendations in this report.