

Appointments and Disciplinary Committee

Thursday, 23 September 2021

Present: N Redfearn (Chair)
Councillors S Cox, S Graham, C Johnson, M Rankin and
Westwater

Apologies: Councillors C Burdis

APP6/21 Declarations of Interest and Notification of any Dispensations Granted

Councillor S Graham declared a registerable personal interest in agenda Item 5: Shortlisting of Director of Housing and Property Services (APP9/21), as a family member was known to an applicant for candidate for the post.

APP7/21 Minutes

Resolved that the minutes of the meeting held on 15 September 2021 be confirmed and signed by the Chair.

APP8/21 Exclusion Resolution

Resolved that under Section 100A(4) of the Local Government Act 1972 (as amended) and having applied a public interest test as defined in Part 2 of Schedule 12A of the Act, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.

APP9/21 Short listing - Director of Environment and Director of Housing and Property Services Posts

Appointment of Director of Environment (previous minute APP5/21)

The Committee considered in conjunction with each application, a summary of the findings for each of the candidates, focusing on specific competencies for the role of Director of Environment and the suggested areas of exploration for the Committee to probe if the candidates were selected for interview.

In addition to the information the Chief Executive and representative from the appointed consultants provided feedback to their discussions with each of the candidates. The Committee considered each candidate in turn and agreed to progress the applications of candidates 1 and 2 to the next stage of the assessment process as set out in the report. Candidates who met the requirements of information from the assessment process, would be selected for consideration of the Appointments and Disciplinary Committee alongside the interview process relating to the candidates.

The Committee discussed and agreed the final arrangements for the interviews that would take place on Wednesday, 20 October 2021.

The Chief Executive indicated that in consultation with the Chair, Mayor Redfearn, an alternative Covid specific contingency date for interviews would be sought, if required.

Resolved that (1) two candidates 1 and 2 be put forward for interview, subject to meeting the criteria of the next stage of the assessment process; and

(2) interviews for the position of Director of Environment be held at a meeting of the Appointments and Disciplinary Committee on 20 October 2021.

Appointment of Director of Housing and Property Services (previous minute APP5/21)

The Committee considered in conjunction with each application, a summary of the findings for each of the candidates, focusing on specific competencies for the role of Director of Housing and Property Services and the suggested areas of exploration for the Committee to probe if the candidates were selected for interview.

In addition to the information the Chief Executive and representative from the appointed consultants provided feedback to their discussions with each of the candidates. The Committee considered each candidate in turn and agreed to progress the applications of candidates 1, 2, 3, 4, 5 and 6 to the next stage of the assessment process as set out in the report. Candidates who met the requirements of information from the assessment process, would be selected for consideration of the Appointments and Disciplinary Committee alongside the interview process relating to the candidates.

The Committee discussed and agreed the final arrangements for the interviews that would take place on Wednesday, 20 October 2021.

The Chief Executive indicated that in consultation with the Chair, Mayor Redfearn, an alternative Covid specific contingency date for interviews would be sought, if required.

Resolved that (1) six candidates 1, 2, 3, 4, 5 and 6 be put forward for interview, subject to meeting the criteria of the next stage of the assessment process; and
(2) interviews for the position of Director of Housing and Property Services be held at a meeting of the Appointments and Disciplinary Committee on Wednesday, 20 October 2021.